

JACKSON LOCAL SCHOOL DISTRICT
Local Professional Development Committee (LPDC)
College Coursework/Continuing Education Unit Options List

*In order to renew your teaching license you need to complete any combination of these activities that total the equivalent of 180 clock hours or 6 semester hours or 18 CEU's.
 If you are not given a certificate documenting your attendance at a workshop or any activity except for semester hours- you must keep a log.

Conversion Chart
 1 clock hour = 0.1 CEU
 10 clock hours = 1.0 CEU's
 1 semester hour = 30 clock hours or 3 CEU's

OPTION	MAXIMUM CEU'S	VERIFICATION	CRITERIA	EXAMPLES
1. College Course Work	Unlimited	Official Transcripts	Must be taken through an accredited college or other approved post secondary education institution.	
2. Professional Conference/ Workshop/Institute/Academy, or Inservice Credit.	Unlimited	Activity Documentation Required*	Must include only time spent in those portions of the conference program that contribute to the participant's knowledge, competence, performance, or effectiveness in education.	District sponsored County sponsored University sponsored ERPDC sponsored SERCC sponsored
3. Grant Writing	60 clock hours	Activity Documentation Required*	Credit not depending on awarding of grant. Documented clock hours in planning and preparing.	
4. Related Work ¹ Experience or Externship	60 clock hours	Activity Documentation Required*	Must enhance individual's work in the profession or contribute to teacher's specialization.	Part-time employment in related field.
5. Inquire/Action Research/In-depth Study Over Time	120 clock hours	Activity Documentation Required*	Project must have prior approval and final approval after completion and verification by LPDC. In your log you must provide your resources (i.e., book & author) and what is the actual action research.	Individual or group research project.
6. Professional Presentation	Unlimited	Activity Documentation Required*	Must enhance individual's work in the profession or contribute to teacher's specialization.	Presenting at workshop or seminar
7. Community/Business Educational Project which forms a partnership between school, community, and business.	60 clock hours	Activity Documentation Required*	Project must have prior approval and final approval after completion and verification by LPDC. Applies to first initiation of project.	Students shadowing Cultural Fair Contests Job Fair
8. Curriculum Development	Unlimited	Activity Documentation Required*	Must be developed through formal committee organized by local, state, national or international education agency or organization.	Course of Study ITAC TCP
9. Professional Committees	30 clock hours	Activity Documentation Required*	Must be service on formal committee organized by local, state, national, or international education agency or organization related to specific field. Must contribute to the education profession or add to the body of knowledge in the individual's specific field. Documented clock hours of committee work.	

¹ Units may **not** be granted for what is part of your job expectation.

OPTION	MAXIMUM CEU'S	VERIFICATION	CRITERIA	EXAMPLES
10. National Board of Professional Teaching Standards Certification (NBPTS) and/or Master Teacher	Unlimited	Valid copy of the National Certificate or Activity Documentation Voucher for candidate not completing certificate.	Must be in the subject area of the individual's assignment. Certificate must be completed or participation as candidate must be verified by the expiration date of the Ohio certificate/license.	
11. Mentoring/Peer Coaching	60 clock hours	Activity Documentation Required*	Must be mentor of teacher, administrator or specialist by the Resident Educator Program.	
12. Cooperating Teacher	60 clock hours	Activity Documentation Required*	Must be supervisor of undergraduate student, graduate student or undergraduate intern, or student teacher	
13. Peer Observation	10 clock hours	Activity Documentation Required*	Must include a statement of authorization from a supervisor along with summarization of pre-conference and post-conference.	Observing other teachers for a specific technique.
14. Publication of Original Work	120 clock hours	Copy of publication or document. Activity Documentation Required*	Must contribute to the education profession or add to the body of knowledge in the individual's specific field. Must be commercially published book or article.	Books Articles for professional journals.
15. Teaching Portfolio	60 clock hours	Completed Portfolio	Must satisfy the LPDC's standards for teaching portfolios. Must be completed within the license/certificate cycle.	
16. Individual Educational Plan	60 clock hours	Activity Documentation Required*	If you are doing something that does not fit in any of the categories listed, you can submit a detailed plan to the LPDC describing your activity. The LPDC can then either accept it as a fulfilling part of your IPDP or reject it.	
17. e-Learning (i.e., Podcasts, Webinars, Modules, etc.)	Unlimited	Activity Documentation Required*	Coursework must be in education or in a content area directly related to the individual's teaching assignment.	