

MINUTES- JACKSON LOCAL SCHOOL DISTRICT BOARD OF EDUCATION- NOVEMBER 20, 2018

- A. The regular meeting of the Jackson Local School District Board of Education was held, Tuesday, November 20, at 5:00 pm at Lake Cable Elementary. The following members were present: Barton, Gindlesberger, Goff, Winkhart, and Douglas.
- B. President Douglas led the Pledge of Allegiance.

18.146 Moved by Winkhart, seconded by Barton, to approve the minutes of the October 30, 2018 regular meeting, as presented.

Winkhart, yes; Barton, yes; Gindlesberger, yes; Goff, yes; Douglas, yes. Motion carried.

18.147 Moved by Gindlesberger, seconded by Barton, to accept the October, 2018 financial statements, account modifications, and appropriation changes as presented:

| AMOUNT | FROM ACCOUNT | | | | | | | | TO ACCOUNT | | | | | | | | |
|----------------------------------|--------------|------|-----|------|--------|-----|----|-----|------------|------|-----|------|--------|--------|-----|-----|--|
| | FND | FNC | OBJ | SCC | SUBJ | OU | IL | JOB | FND | FNC | OBJ | SCC | SUBJ | OU | IL | JOB | |
| \$ 2,241.47 | 572 | 3260 | 411 | 9018 | 000000 | 572 | 00 | 000 | 572 | 1270 | 241 | 9019 | 000000 | 572 | 00 | 230 | |
| \$ 164.68 | 572 | 2190 | 590 | 9018 | 000000 | 572 | 00 | 000 | 572 | 1270 | 111 | 9019 | 000000 | 572 | 00 | 230 | |
| \$ 1,000.00 | 572 | 2213 | 111 | 9018 | 000000 | 572 | 00 | 000 | 572 | 1270 | 111 | 9019 | 000000 | 572 | 00 | 230 | |
| \$ 1,360.00 | 572 | 2213 | 112 | 9018 | 000000 | 572 | 00 | 000 | 572 | 1270 | 111 | 9019 | 000000 | 572 | 00 | 230 | |
| \$ 628.86 | 572 | 2213 | 210 | 9018 | 000000 | 572 | 00 | 000 | 572 | 1270 | 111 | 9019 | 000000 | 572 | 00 | 230 | |
| \$ 25.82 | 572 | 2213 | 213 | 9018 | 000000 | 572 | 00 | 000 | 572 | 1270 | 111 | 9019 | 000000 | 572 | 00 | 230 | |
| \$ 269.75 | 572 | 2213 | 432 | 9018 | 000000 | 572 | 00 | 000 | 572 | 1270 | 111 | 9019 | 000000 | 572 | 00 | 230 | |
| \$ 50.39 | 572 | 3260 | 411 | 9018 | 000000 | 572 | 00 | 000 | 572 | 1270 | 111 | 9019 | 000000 | 572 | 00 | 230 | |
| \$ 300.00 | 001 | 2610 | 512 | 0000 | 000000 | 001 | 00 | 000 | 001 | 2500 | 512 | 0000 | 000000 | 001 | 00 | 000 | |
| \$ 25,000.00 | 003 | 5200 | 630 | 0000 | 000000 | 002 | 00 | 000 | 003 | 2760 | 519 | 1000 | 000000 | 023 | 00 | 000 | |
| \$ 2,000.00 | 018 | 2190 | 410 | 9006 | 000000 | 006 | 00 | 000 | 018 | 2190 | 640 | 9006 | 000000 | 006 | 00 | 000 | |
| \$ 8,000.00 | 018 | 2190 | 410 | 9003 | 000000 | 003 | 00 | 000 | 018 | 2190 | 510 | 9003 | 000000 | 003 | 00 | 000 | |
| \$ 1,000.00 | 300 | 1130 | 490 | 9028 | 060102 | 002 | 00 | 000 | 300 | 1130 | 590 | 9028 | 060102 | 002 | 00 | 000 | |
| \$ 3,000.00 | 300 | 4130 | 590 | 9051 | 000000 | 002 | 00 | 000 | 300 | 4130 | 490 | 9051 | 000000 | 002 | 00 | 000 | |
| ADVANCES BACK | | | | | | | | | | | | | | | | | |
| \$ 28,925.79 | 009 | 5210 | | 0000 | 000000 | 000 | | | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | |
| \$ 4,710.11 | 516 | 5210 | | 9019 | 000000 | 516 | | | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | |
| \$ 5,315.25 | 516 | 5210 | | 9519 | 000000 | 516 | | | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | |
| \$ 8,347.56 | 524 | 5210 | | 9019 | 000000 | 524 | | | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | |
| \$ 200.00 | 551 | 5210 | | 9019 | 000000 | 551 | | | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | |
| \$ 2,721.28 | 572 | 5210 | | 9019 | 000000 | 572 | | | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | |
| \$ 873.54 | 590 | 5210 | | 9019 | 000000 | 590 | | | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | |
| \$ 76.30 | 599 | 5210 | | 9519 | 000000 | 599 | | | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | |
| ADVANCES IN | | | | | | | | | | | | | | | | | |
| \$ 16,416.31 | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | 009 | 5210 | | 0000 | 000000 | 000 | | | |
| \$ 132.00 | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | 200 | 5210 | | 9064 | 178020 | 002 | | | |
| \$ 426.98 | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | 200 | 5210 | | 9070 | 000000 | 002 | | | |
| \$ 16,695.12 | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | 524 | 5210 | | 9019 | 000000 | 524 | | | |
| \$ 384.89 | 001 | 7410 | 920 | 0000 | 000000 | 000 | 00 | 000 | 599 | 5210 | | 9519 | 000000 | 599 | | | |
| INCREASE/DECREASE ACCOUNT | | | | | | | | | | | | | | | | | |
| AMOUNT | ----- | | | | | | | | XXX | XXXX | XXX | XXXX | XXXXXX | XXX | XX | XXX | |
| \$ 9,359.94 | ----- | | | | | | | | 019 | 1890 | | | 9320 | 000000 | 019 | | |
| \$ 2,178.34 | ----- | | | | | | | | 019 | 1110 | 511 | 9320 | 000000 | 005 | 14 | 000 | |
| \$ 6,141.60 | ----- | | | | | | | | 019 | 1120 | 511 | 9320 | 000000 | 003 | 00 | 000 | |
| \$ 440.00 | ----- | | | | | | | | 019 | 2213 | 432 | 9320 | 000000 | 000 | 00 | 000 | |
| \$ 600.00 | ----- | | | | | | | | 019 | 1130 | 511 | 9320 | 000000 | 002 | 00 | 000 | |
| \$ (50.00) | ----- | | | | | | | | 200 | 4120 | 891 | 9003 | 000000 | 002 | 00 | 000 | |
| \$ 50.00 | ----- | | | | | | | | 200 | 4519 | 891 | 9050 | 000000 | 002 | 00 | 000 | |
| \$ 500.00 | ----- | | | | | | | | 007 | 2940 | 490 | 9093 | 000000 | 003 | 00 | 000 | |
| \$ 500.00 | ----- | | | | | | | | 007 | 2940 | 590 | 9093 | 000000 | 003 | 00 | 000 | |
| \$ 30,000.00 | ----- | | | | | | | | 200 | 4670 | 891 | 9119 | 000000 | 002 | 00 | 000 | |
| \$ 10,500.00 | ----- | | | | | | | | 300 | 4160 | 490 | 9051 | 000000 | 002 | 00 | 000 | |

Gindlesberger, yes; Barton, yes; Goff, yes; Winkhart, yes; Douglas, yes. Motion carried.

MINUTES- JACKSON LOCAL SCHOOL DISTRICT BOARD OF EDUCATION- NOVEMBER 20, 2018

- C. Board members reviewed the list of bills paid in October, 2018, which totaled \$6,327,103.40.
- D. During the first hearing of visitors, no one wished to address the Board.
- E. The following communications were presented to the Board:
- Athletic Director Terry Peterson recognized the 2018 Fall sports teams, coaches and athletes of the year.
 - Angela Leggett, Lake Cable Elementary Principal, updated the Board on Lake Cable Elementary.
 - Andrew Bolden will serve as a volunteer vocal coach for the 2018/2019 school year.
 - The following individuals will serve as athletic volunteers for the 2018/2019 school year:
 - David Wertz- Boys Basketball
 - Kevin Willaman- Boys Basketball
 - Jennifer Cramblett- Girls Basketball
 - Jennifer Koladin- Boys and Girls Bowling
 - Dennis Bagnola- Boys and Girls Bowling
 - Superintendent DiLoreto presented the proposed 2019/2020 school year calendar for public discussion.

18.148 Moved by Barton, seconded by Goff, to allow for the second reading and adoption of the following board policies:

2261.03
PROGRAM

DISTRICT AND SCHOOL REPORT CARD

Each School District that receives Title I, Part A funds must prepare and publicly disseminate a report card on the performance and operations of the District. Report cards must be concise and presented in an understandable and uniform format that is developed in consultation with parents and accessible to persons with disabilities and, to the extent practicable, in a language that parents can understand. [Drafting Note: The District must make the report card meaningfully accessible to parents and stakeholders who are limited English proficient.]

The report shall contain the information called for on the form issued by the Ohio Department of Education in accordance with State and Federal law. The report must include 1) an overview section and 2) a detail section.

Report cards must begin with a clearly labeled overview section that is prominently displayed. The overview section of District report cards must include information on key metrics of State, District, and school performance and progress and is intended to help parents and other stakeholders quickly access and understand such information and provide context for the complete set of data included in the report.

The overview section of the annual report card must include for the District as a whole and each school, if appropriate:

- A. student achievement data (i.e., the number and percentage of students at each level of achievement on the State mathematics, reading/language arts, and science assessments), including how achievement in the District compares to State as a whole and, for each school in the District, how that school compares to the District and the State as a whole;
- B. English language proficiency of English learners (i.e., the number and percentage of English learners achieving English language proficiency as measured by Ohio's English proficiency assessment);
- C. performance on each measure within the Academic Progress indicator used by the State for elementary schools and secondary schools that are not high schools;
- D. high school graduation rates, including the four (4) year adjusted cohort and the extended-year adjusted cohort;
- E. performance on each measure within any School Quality or Student Success indicator used by the State;
- F. school identifying information, including student membership count and Title I participation status;
- G. summative determination for each school;
- H. whether the school was identified for comprehensive support and improvement or targeted support and improvement, and the reason(s) for such identification.

The overview section must include disaggregated data for specific student subgroups as required by the United States Department of Education (e.g., each major racial and ethnic group; children with disabilities; English learners; and economically disadvantaged students).

Report cards must include student achievement data overall and by grade, including the percentage of students at each level of achievement as determined by the State for all students and disaggregated by each major racial and ethnic group, gender, disability status, migrant status, English proficiency status, status as economically disadvantaged, status as a homeless student/youth, status as a child in foster care, and status as a student with a parent who is a member of the Armed Forces on active duty (which includes full-time National Guard duty). Data for these subgroups must be included in the detail section of report cards if it is not included in the overview section.

MINUTES- JACKSON LOCAL SCHOOL DISTRICT BOARD OF EDUCATION- NOVEMBER 20, 2018

The details section of the District report card must include the remaining information required in the statute and applicable regulations. A District need not include information in the detail section of the report if it includes such information in the overview section. The annual report detail section must include, if appropriate:

- A. student achievement data (i.e., the number and percentage of students at each level of achievement on the State mathematics, reading/language arts, and science assessments), including how achievement in the District compares to State as a whole and, for each school in the District, how that school compares to the District and the State as a whole;
- B. percentages of students assessed and not assessed in each subject (i.e. participation rates on required assessments);
- C. extent alternate assessments aligned with alternate academic achievements standards were used for students with the most significant cognitive disabilities (i.e., the number and percentage of students assessed using alternate academic achievement standards, by grade and subject);
- D. as applicable, number and percentage of recently arrived English learners exempted from one administration of the reading/language arts assessments or whose results are excluded from certain State indicators;
- E. high school graduation rates, including the four (4) year adjusted cohort, and the extended-year adjusted cohort;
- F. postsecondary enrollment rates for each high school;
- G. information collected and reported in compliance with the Civil Rights Data Collection (CRDC) under 20 U.S.C. 3413(c)(1);
- H. progress toward State-designed long-term goals for academic achievement, graduation rates, and English learners achieving English language proficiency (including measurements of interim progress);
- I. level of performance on each indicator included in State accountability system including, as applicable, results on each individual measure within each indicator not already included in the school overview section;
- J. information on educator qualifications;
- K. information on per-pupil expenditures (i.e., actual personnel and actual non-personnel; for the District as a whole and each school);

[Note: The District and school report cards must include per-pupil expenditures of Federal, and State/local funds, disaggregated by source of funds; District expenditures not allocated to public schools; and the web address to the procedures for calculation.]

- L. State performance on the National Assessment of Educational Progress (NAEP) – math and reading, grades 4 and 8;
- M. description and Results of State accountability system (the District may provide the web address or URL of, or a direct link to, a State plan or other location on the Ohio Department of Education's web site to meet this requirement);
- N. additional information best-suited to convey the progress of each school.

[Note: District report cards must include the following NAEP data: 1) the percentage of students at each NAEP achievement level (below basic, basic, proficient, and advanced) in the aggregate; 2) participation rate for students with disabilities; and 3) participation rate for English learners.]

- O. other information as required by the State Department of Education.

When presenting data on a report card, the District shall protect the privacy of individuals and the privacy of personally identifiable information contained in students' education records in accordance with the Family Educational Rights and Privacy Act (FERPA) and R.C. Section 3319.321.

The District's annual report card information must be made publicly available through such means as posting on the District's web site and distribution to local media and public agencies. [Note: If the District does not operate a web site, the District must make report available to the public in another manner determined by the Board.]

The Board will provide the school level overview directly to all parents in each school served by the District annually. [Note: The District may send the report card overview to the parents of students enrolled in each school in the District directly through the U.S. mail, via email, or through other means such as sending the report card overview home to parents in the child's backpack or distribute the report card during parent-teacher conferences.]

The data from the local report card is to be used by each of the schools and the District as a whole in revising and upgrading school and District improvement plans.

20 U.S.C. 6314
34 C.F.R. 200.31(h)(1)
A.C. 3301-35-02, 3301-35-02 (B)

2370.01
PROGRAM

BLENDING LEARNING

The Board of Education authorizes the operation of a blended learning environment as an educational opportunity for students. Students participating in blended learning shall have the ability to earn credits by demonstrating proficiency of knowledge or skills through competency-based learning models rather than a minimum number of days or hours in a classroom or on a digital learning device. Students may advance from grade to grade based upon credits earned.

If the school alters the hours that it is open for instruction in order to adapt blended learning opportunities that apply to all students, the school shall be released from school year hourly requirements in R.C. 3313.48(A).

The Superintendent is authorized to develop program guidelines and specific procedures to address the following requirements:

- A. The means of personalization of student centered learning models to meet the needs of each student.
- B. The evaluation and review of the quality of on-line curriculum delivered to students.
- C. The assessment of each participating student's progress through the curriculum. Students shall be permitted to advance through each level of the curriculum based on demonstrated competency/mastery of the material.
- D. The assignment of a sufficient number of teachers to ensure a student has an appropriate level of interaction to meet the student's personal learning goals. Each participating student shall be assigned to at least one (1) teacher of record. [NOTE: A school or classroom that implements blended learning cannot be required to have more than one (1) teacher for every 125 students.]
- E. The method by which each participating student will have access to the digital learning tools necessary to access the on-line or digital content.
- F. The means by which each school shall use a filtering device or install filtering software that protects against internet access to materials that are obscene or harmful to juveniles on each computer provided to or made available to students for instructional use. The school shall provide such device or software at no cost to any student who uses a device obtained from a source other than the school.

MINUTES- JACKSON LOCAL SCHOOL DISTRICT BOARD OF EDUCATION- NOVEMBER 20, 2018

- G. The means by which the school will ensure that teachers have appropriate training in the pedagogy of the effective delivery of on-line or digital instruction.

The Superintendent will collect, report, and track program data annually in accordance with data reporting guidelines and provide regular reports to the Board.

The Superintendent shall establish the necessary administrative guidelines and procedures to comply with State law which will thereafter be properly communicated to both students and their parents.

O.A.C. 3301-35-03

3215
PROFESSIONAL STAFF

USE OF TOBACCO BY PROFESSIONAL STAFF

The Board of Education is committed to providing students, staff, and visitors with a tobacco and smoke-free environment. The negative health effects of tobacco use for both users and nonusers, particularly in connection with second hand smoke, are well established. Further, providing non-smoking and a tobacco-free environment is consistent with the responsibilities of teachers and staff to be our positive role models for students.

For purposes of this policy, "use of tobacco" means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco, or tobacco substitutes, including cigars, cigarettes, pipe tobacco, chewing tobacco, snuff, any other matter or substances that contain tobacco, in addition to papers used to roll cigarettes and/or smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes and any other lighted smoking devices for burning tobacco or any other substances.

In order to protect students and staff who choose not to smoke or use tobacco from an environment noxious to them, and because the Board does not condone smoking or the use of tobacco, the Board prohibits the use of tobacco or tobacco substitute products by professional staff members at all times within any enclosed facility owned or leased or contracted for by the Board, and in areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to school grounds and/or any school-related event.

This prohibition applies at all times during school and non-school hours, twenty-four (24) hours per day, seven (7) days a week.

Consequences for employees who violate this policy will be in accordance with applicable personnel practices and may include verbal warning, written reprimand, suspension without pay, and/or termination of employment.

R.C. 3313.20, 3313.47, 3313.751, 3794 et seq.
20 U.S.C. 6081 et seq., 20 U.S.C. 7182

4215
CLASSIFIED STAFF

USE OF TOBACCO BY CLASSIFIED STAFF

The Board of Education is committed to providing students, staff, and visitors with a tobacco and smoke-free environment. The negative health effects of tobacco use for both users and nonusers, particularly in connection with second hand smoke, are well established. Further, providing a non-smoking and tobacco-free environment is consistent with the responsibilities of teachers and staff to be positive role models for our students.

For purposes of this policy, "use of tobacco" means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco or tobacco substitutes, including cigars, cigarettes, pipe tobacco, chewing+ tobacco, snuff, any other matter or substances that contain tobacco, in addition to papers used to roll cigarettes and/or the smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes, and other lighted smoking devices for burning tobacco or any other substance.

In order to protect students and staff who choose not to smoke or use tobacco from an environment noxious to them, and because the Board does not condone smoking or the use of tobacco, the Board prohibits the use of tobacco or tobacco substitute products by classified staff members at all times within any enclosed facility owned or leased or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to school grounds and/or any school-related event.

This prohibition applies at all times during school and non-school hours, twenty-four (24) hours per day, seven (7) days a week.

Consequences for employees who violate this policy will be in accordance with applicable personnel practices and may include verbal warning, written reprimand, suspension without pay, and/or termination of employment.

R.C. 3313.20, 3313.47, 3313.751, 3794 et seq.
20 U.S.C. 6081 et seq., 20 U.S.C. 7182
A.C. 3701-52

5512
STUDENTS

USE OF TOBACCO

The Board of Education is committed to providing students, staff, and visitors with an indoor tobacco and smoke-free environment. The negative health effects of tobacco use for both the users and nonusers, particularly in connection with second hand smoke, are well established. Further, providing a non-smoking and tobacco-free environment is consistent with the responsibilities of teachers and staff to be positive role models for our students.

For purposes of this policy, "use of tobacco" means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco or tobacco substitutes, including cigarettes, cigars, pipe tobacco, chewing tobacco, snuff, or any

MINUTES- JACKSON LOCAL SCHOOL DISTRICT BOARD OF EDUCATION- NOVEMBER 20, 2018

other matter or substances that contain tobacco, in addition to papers used to roll cigarettes and/or the smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes or other lighted smoking devices for burning tobacco or any other substance.

In order to protect students and staff who choose not to use tobacco from an environment noxious to them, the Board prohibits the possession, consumption, purchase or attempt to purchase and/or use of tobacco or tobacco substitute products by students on Board premises, in Board-owned vehicles, within any indoor facility owned or leased or contracted for by the Board, and/or used to provide education or library services to children, and at all Board-sponsored events. This prohibition applies at all times during school and non-school hours, twenty-four (24) hours per day, seven (7) days a week.

The school administration will identify programs or opportunities for students (inside and or outside of the classroom) to gain a greater understanding of the health hazards of tobacco use. Tobacco-use prevention education shall be closely coordinated with the other components of the school health program. Tobacco-use prevention concepts shall also be integrated into the instruction of various subject areas to the greatest extent possible. To send consistent messages to students and their families, school instructional staff may collaborate with agencies and groups that conduct tobacco-use prevention education in the community. School staff shall also help interested students become involved with agencies and other organizations in the community that are working to prevent tobacco use.

Students who violate this policy shall be subject to disciplinary action in accordance with the Student Code of Conduct/Student Discipline Code and in accordance with policies of the Board.

R.C. 3313.20, 3313.47, 3313.66, 3313.751, 2151.87
20 U.S.C. 6081 et seq., 20 U.S.C. 7182

6320
FINANCES

PURCHASING AND BIDDING

Price Quotations for Items Not Required to be Competitively Bid

It is the policy of the Board of Education that the Superintendent/designee seek at least three (3) price quotations, unless fewer quotations are available, on purchases of any supplies, materials, and/or equipment costing more than \$10,000.00, except in cases of emergency or when the materials purchased are of such a nature that price negotiations would not result in a savings to the District or when the item is subject to formal bid. Standardized purchasing procedures of the District (AG 6320A) shall be followed when purchasing on the basis of price quotations from vendors.

Competitive Bidding

When the Board determines to build, repair, enlarge, improve, or demolish a school building the cost of which will exceed \$50,000, the Superintendent/designee shall obtain competitive bids.

In accordance with statute, the Board may elect to forego the bidding for contracts in any of the following situations:

- A. the acquisition of educational materials used in teaching
- B. if the Board elects and declares by resolution to participate in purchase contracts, in accordance with R.C. Chapter 125 and the terms and conditions prescribed by the Department of Administrative Services
- C. if the Board determines and declares by resolution adopted by two-thirds (2/3's) of its members that any item is available and can be acquired only from a single source
- D. if the Board declares by resolution adopted by two-thirds (2/3's) of its members that the installation, modification, and/or remodeling subject to contracting is involved in an energy conservation measure undertaken through an installment payment contract under R.C. 3313.372 or pursuant to R.C. 133.06(G)
- E. the acquisition of computer software and/or computer hardware for instructional purposes
- F. if the Board finds and determines that an urgent necessity exists (as defined by statute) with respect to a particular improvement
- G. if improvements are related to the security and protection of school property
- H. if, pursuant to R.C. 9.48, the Board participates in a joint purchasing program, operated by or through a national or State association of political subdivisions in which the Board is eligible for membership or through the Federal government or another political subdivision
- I. if supplies, services, or materials are to be purchased from a qualified nonprofit agency pursuant to Sections 4115.31 to 4115.35

The Superintendent shall verify that the specifications for any public improvement project for which bids are solicited do not require any bidder to:

- A. enter into agreements with labor organizations on said public improvement; or
- B. enter into an agreement that requires its employees to become members of or pay fees or dues to a labor organization as a condition of employment or continued employment.

Bidding shall be conducted in accordance with R.C. 3313.46 and related statutes.

Bids shall be sealed and shall be opened by the Treasurer/designee in the presence of at least one (1) witness.

Soliciting of Bids

The Board, by resolution, may award a bid to the lowest responsible bidder. For a bidder to be deemed responsible, the Board may request evidence from the bidder concerning:

- A. the experience (type of product or service being purchased, etc.) of the bidder;
- B. the financial condition;
- C. the conduct and performance on previous contracts (with the District or other agencies);
- D. the bidder's facilities;
- E. management skills;
- F. the ability to execute the contract properly;
- G. a signed affidavit affirming that neither the bidder nor any sub-contractor has entered into an agreement with any labor organization regarding the public improvement project.

Awarding of Bids

MINUTES- JACKSON LOCAL SCHOOL DISTRICT BOARD OF EDUCATION- NOVEMBER 20, 2018

The Board shall approve all contracts resulting from competitive bids prior to being awarded. The Board reserves the right to reject any or all bids.

In situations in which the Board has resolved to award a bid to the lowest responsible bidder and the low bidder does not meet the considerations specified above, the Board shall so notify the bidder, in writing, by certified mail.

Limitations

All purchases that are within the amount contained in the line item of the appropriation may be made upon authorization of the Treasurer unless the contemplated purchase is for more than \$50,000.00, in which case prior approval is required from the Superintendent and Board of Education.

The Treasurer is authorized to adjust appropriations within a fund in order to make necessary purchases and shall report such modifications at the following regular Board meeting.

Then and Now Certificate

If the Treasurer can certify that both at the time of the purchase and at the time of certification, sufficient funds were available or in the process of collection, to the credit of the respective fund, properly appropriated and free from previous encumbrance, the expenditure may be authorized. The Board may approve such payment within thirty (30) days from receipt of such certificate.

Amounts of less than \$3,000 may be paid by the Treasurer upon completion of the "then and now" certificate, provided that the expenditure is otherwise lawful.

The Superintendent is authorized to make emergency purchases, without prior adjustment, of those goods and/or services needed to keep the schools in operation. Such purchases shall be brought to the Board's attention at the next regular meeting.

"Blanket" Certificates

The Treasurer may issue "blanket" purchase orders (certificates) for a sum not exceeding an amount established by resolution of the Board against any specific line item account over a period of time, not to extend beyond the end of the fiscal year in which it is issued. Only one (1) "blanket" purchase order (certificate) may be outstanding at any one (1) particular time for any one (1) particular line item appropriation.

"Super Blanket" Certificates

The Treasurer may issue "super blanket" purchase orders (certificates) for any amount for expenditures and contracts from a specific line-item appropriation account in a specified fund for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. Such a purchase order (certificate) shall not extend beyond the fiscal year.

Contracts for Development and Improvement of Facilities

All contemplated contracts for professional design services such as from an architect or for construction management shall be in accordance with R.C. 9.33 - 9.335 and R.C. 153.65 - 153.71 as applicable, as well as any relevant provisions of the Ohio Administrative Code.

Lease-Purchase Agreements

Lease-purchase agreements entered into by the Board shall be in accordance with R.C. 3313.375. Such agreements shall be a series of one-year renewable lease terms totaling not more than thirty (30) years, after which time ownership is transferred to the Board if all obligations of the Board under the agreement have been satisfied.

Purchases from the State

In accordance with State law (R.C. 4115.31 - 4115.35), the Superintendent shall, in accordance with rules of the State committee for the purchase of products and services provided by persons with severe disabilities, procure products or services at the fair market price established by the committee from a qualified nonprofit agency for persons with severe disabilities, if the product or service is on the procurement list and is available within the period required by the District, notwithstanding any law requiring the purchase of products and services on a competitive bid basis.

Quantity Purchases

In order to promote efficiency and economy in the operation of the District, the Board requires that the Treasurer periodically estimate requirements for standard items or classes of items and make quantity purchases to procure the lowest cost consistent with good quality.

Requirement

Before the Treasurer places a purchase order, s/he shall check as to whether the proposed purchase is subject to bid, whether sufficient funds exist in the budget, and whether the material might be available elsewhere in the District. All purchase orders shall be numbered consecutively.

In the interests of economy, fairness, and efficiency in its business dealings, the Board requires that items commonly used in the various schools or units thereof, be standardized whenever consistency with educational goals can be maintained.

The Board may acquire equipment as defined in law by lease, by installment payments, by entering into lease-purchase agreements, or by lease with an option to purchase, provided the contract sets forth the terms of such a purchase and the purchase complies with applicable law and Board policy.

Reverse Auctions

It is the policy of the Board to permit the use of a reverse auction to purchase services and supplies whenever it is determined that the reverse auction process will be advantageous to the District (e.g., result in a cost savings to the District). To that end, vendors may submit proposals when competing to sell services and/or supplies in an open environment via the Internet. While the reverse auction process may be used to purchase supplies such as equipment, materials,

MINUTES- JACKSON LOCAL SCHOOL DISTRICT BOARD OF EDUCATION- NOVEMBER 20, 2018

tangible assets and insurance, the process may not be used to purchase real property or interests in real property. The process may also be used to purchase services such as the furnishing of labor, time, or effort by a person, provided such services do not involve the delivery of a specific end product other than a report, and are not being furnished in connection with an employment agreement or collective bargaining agreement and/or which are not subject to a competitive selection procedure required by law.

The Board will provide notice of the request for proposals and award contracts in accordance with the Superintendent's administrative guidelines.

Procurement – Federal Grants

The Superintendent shall maintain a procurement and contract administration system in accordance with the USDOE requirements (34 CFR 80.36) for the administration and management of Federal grants and Federally-funded programs. The District shall maintain a compliance system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of this policy and administrative guidelines (AG 6320). (See Policy 6325)

R.C. 9.25, 9.30, 9.31, 9.311, 9.312, 9.314, 125.04, 153.02, 153.12, 153.54, 2909.33
R.C. 3313.37, 3313.375, 3313.46, 4115.32, et seq., 4116.02, 4116.03, 5705.41
R.C. 5705.45

7434
PROPERTY

USE OF TOBACCO ON SCHOOL PREMISES

The Board of Education is committed to providing students, staff, and visitors with a tobacco and smoke-free environment. The negative health effects of tobacco use for both users and nonusers, particularly in connection with second hand smoke, are well established. Further, providing a non-smoking and tobacco-free environment is consistent with the responsibilities of teachers and staff to be positive role models for our students.

For purposes of this policy, "use of tobacco" means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco, including cigars, cigarettes, pipe tobacco, chewing tobacco, snuff, any other matter or substances that contain tobacco, in addition to papers used to roll cigarettes and/or the smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes and any other lighted smoking devices for burning tobacco or any other substance.

In order to protect students and staff who choose not to use tobacco from an environment noxious to them, and because the Board does not condone smoking and/or the use of tobacco, the Board prohibits the use of tobacco or tobacco substitute products within any enclosed facility owned or leased or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to school grounds and/or any school-related event.

This prohibition applies at all times during school and non-school hours, twenty-four (24) hours per day, seven (7) days a week.

The school administration will identify programs or opportunities for students (inside and or outside of the classroom) to gain a greater understanding of the health hazards of tobacco use. Tobacco-use prevention education shall be closely coordinated with the other components of the school health program. Tobacco-use prevention concepts shall also be integrated into the instruction of various subject areas to the greatest extent possible. To send consistent messages to students and their families, school instructional staff may collaborate with agencies and groups that conduct tobacco-use prevention education in the community. School staff shall also help interested students become involved with agencies and other organizations in the community that are working to prevent tobacco use.

The Superintendent shall require the posting of signs as required by R.C. 3794.06 and as specified by the Ohio Department of Health.

R.C. 2923.12, 3313.20, 3313.47, 3313.751, 3794 et seq.
20 U.S.C. 6081 et seq., 20 U.S.C. 7182
U.S.D.O.E. Memorandum, 1995
A.C. 3701-52

8403
OPERATIONS

SCHOOL RESOURCE OFFICER

The purpose of the District's School Resource Officer Program is to promote safe, orderly and secure learning environments for students through the activities of law enforcement, fostering a positive school climate, and education. The duties of the School Resource Officer (SRO) are primarily to promote school safety during the school day, to conduct law enforcement activities, to deliver education and collaboration with students and staff, to serve as a positive role model, and to assist in crime prevention and safety consulting. All duties shall be consistent with Federal and State laws, regulations, and police department policies and procedures. The role of the SRO is not to enforce discipline or punish students for violations of the student code of conduct, nor will an SRO be assigned to perform any educational duties in lieu of a certified educator.

The District may engage the services of a School Resource Officer(s) by executing a memorandum of understanding with the law enforcement agency for services. SRO's shall be trained as provided by law, including a basic training program and at least forty (40) hours of school resource officer training within one (1) year of appointment approved by the Ohio peace officer training commission. School Resource Officers employed by the District prior to the enactment of R.C. 3313.951 are exempt from the training requirements.

The memorandum of understanding shall clarify the following areas: the purpose of the SRO program and roles, responsibilities, and expectations between the District, District staff, and the law enforcement agency. It shall include defined goals, background training requirements for the selected officer(s) including child and adolescent development, provide for professional development in relevant areas, protocol for how suspected criminal activity versus school discipline will be handled, coordinated crisis planning and updating school crisis plans, and any other items identified by the parties. The memorandum of understanding shall be available on the District's website.

MINUTES- JACKSON LOCAL SCHOOL DISTRICT BOARD OF EDUCATION- NOVEMBER 20, 2018

The District and law enforcement agency shall agree on criteria for selection of officers, which include but are not limited to a college degree or related college coursework, a minimum of two (2) years of experience as an officer, and an interest in working with youth. The District and law enforcement agency will establish evaluation procedures to support and monitor the activities and performance of the SRO.

The SRO ultimately is accountable to the law enforcement agency but while at school, the SRO also is accountable to the building administration and Superintendent, and is expected to cooperate with school officials and school faculty and be familiar with and follow Board policies, guidelines and procedures, including but not limited to issues of student privacy, discipline, and operating standards for students with disabilities.

School Resource Officers may assist with implementation or amendment of the District's comprehensive emergency management plan and in doing so, must consult with first responders and local law enforcement officials. Other functions of the SRO outlined in the memorandum of understanding may include activities geared towards providing a safe learning environment, providing resources to school staff members, maintaining positive relationships with staff and students, developing community linkages with behavioral health and other community agencies, and developing problem-solving strategies for issues affecting students.

R.C. 3313.951

9160
RELATIONS

PUBLIC ATTENDANCE AT SCHOOL EVENTS

The Board of Education welcomes and encourages members of the community to attend athletic and other public events held by the schools in the District. Due to the need to maintain order and preserve the facilities of the District during the conduct of such events, the Board retains the right to bar the attendance of or remove any person whose conduct may constitute a disruption at a school event. School administrators are expected to call law enforcement officials if a person violates posted regulations or does not leave school property when reasonably requested. In accordance with Board Policy 7440 and AG 7440B, administrators may use metal detectors and other devices to protect the safety and well-being of participants and visitors.

No alcoholic beverage or other controlled substance may be possessed, consumed, or distributed at any function sponsored by the District, or at any function occurring on Board property.

Raffles and similar forms of fund-raising by District-related organizations may be permitted by the Superintendent in accordance with Policy 9211 - District Support Organizations and Policy 9700 - Relations with Special Interest Groups.

No qualified person with a disability will, because the District's facilities are inaccessible to or unusable by persons with disabilities, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity to which Section 504/ADA applies.

For facilities constructed or altered after June 3, 1977, the District will comply with applicable accessibility standards. For those existing facilities constructed prior to June 3, 1977, the District is committed to operating its programs and activities so that they are readily accessible to persons with disabilities. This includes, but is not limited to, providing accommodations to parents with disabilities who desire access to their child's educational program or meetings pertinent thereto.

If a student or adult is asked to leave or is removed from a school event, no admission fees shall be refunded.

Individuals with disabilities shall have an equal opportunity to purchase tickets for events that have been sanctioned or approved by the Board in accordance with the provisions of the Americans with Disabilities Act, as amended.

Further, in accordance with the provisions of the Americans with Disabilities Act, as amended, the Board shall permit individuals with disabilities to be accompanied by their service animals in all areas of the District's facilities where members of the public, as participants in services, programs or activities, or as invitees, are allowed to go. (See Policy 8390)

Smoking and/or the use of tobacco and/or tobacco substitute products is prohibited at any time within any enclosed facility owned or leased or contracted for by the Board, and in areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. Such prohibition also applies to school grounds and/or any school-related event.

This prohibition applies at all times during school and non-school hours, twenty-four (24) hours per day, seven (7) days a week.

The Board is aware of the increasing desire of many parents and other members of an audience to make audio and/or video recordings of school events.

Such recordings can be made by parents or other members of the audience without restriction if the performance is not of copyrighted material. However, if the performance is of copyrighted material, recording can be made if the appropriate license authorizing such recordings has been secured in advance by the District. If the performance is of copyrighted material and the necessary license has not been secured in advance by the District, the audience shall be advised before the performance begins that audio and/or video recordings that will be re-broadcast or distributed in any way, such as posting on the internet, are prohibited.

The Board authorizes the Superintendent to establish rules and procedures governing the use of nondistrict audio/visual recording equipment at any District-sponsored event or activity. Such rules are to be distributed in such a manner that members of the audience who wish to record the event are aware of the rules early enough to make proper arrangements to obtain their recordings without causing delay or disruption to an activity.

Any person or organization seeking to film students or a school activity which is not a public event, must obtain prior permission from the Superintendent.

All notices, signs, schedules, and other communications about school events must contain the following statement:

"In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Assistant Superintendent if they require a reasonable accommodation."

R.C. 955.43, 1716.02, 1716.03
28 C.F.R. Part 35

29 U.S.C. 794, Section 504 of the Rehabilitation Act of 1973, as amended
 34 C.F.R. Part 104
 42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended

Barton, yes; Goff, yes; Gindlesberger, yes; Winkhart, yes; Douglas, yes. Motion carried.

- 18.149 Moved by Winkhart, seconded by Goff, at the recommendation of the State Auditors, to identify specific revenue sources and to permit the Treasurer to deposit the proceeds from any rental of the baseball field and Robert Fife stadium, rebates from the sale of Coke/Pepsi products, any proceeds from patron sponsorship of the baseball field or Robert Fife stadium and donations to the baseball field or Robert Fife stadium into the Capital Projects Fund (070), as presented.

Winkhart, yes; Goff, yes; Barton, yes; Gindlesberger, yes; Douglas, yes. Motion carried.

- 18.150 Moved by Gindlesberger, seconded by Winkhart, to approve the following resolution:

RESOLUTION OF NECESSITY FOR THE RENEWAL OF AN EMERGENCY TAX LEVY
 (R.C. Sections 5705.03, 5705.194 – 5705.197)
 Renewal Emergency Levy

WHEREAS, the School District currently has in existence an emergency tax levy to raise \$6,150,000 per year for a period of five years, approved by the voters of the School District on May 6, 2014, and first placed on the tax list and duplicate in 2014 for collection in years 2015 through 2019 (the "Existing Levy"); and

WHEREAS, the revenue that will be raised by all tax levies which the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Jackson Local School District, Stark and Summit Counties, Ohio, a majority of the members thereof concurring, that:

Section 1. It is necessary to renew all of the Existing Levy, which is a tax in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the School District. The amount of money that it is necessary to raise for that purpose is \$6,150,000 for each calendar year that the millage is in effect. Such renewal emergency levy shall be in effect upon the entire territory of the School District for a period of five years and shall include a levy upon the 2019 tax list and duplicate (commencing in 2019, first due in calendar year 2020), if approved by a majority of the electors voting thereon.

Section 2. The question of renewing the Existing Levy shall be submitted to the electors in the entire territory of the School District at the election to be held on May 7, 2019 (the "Election Date"). All the territory of the School District is in Stark and Summit Counties, Ohio.

Section 3. The Treasurer is directed to immediately certify a copy of this resolution to the County Auditor of Stark County, Ohio with instructions to calculate and certify to the Board the annual levy expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy, which will be required to produce the amount set forth in this resolution.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in

MINUTES- JACKSON LOCAL SCHOOL DISTRICT BOARD OF EDUCATION- NOVEMBER 20, 2018

meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Gindlesberger, yes; Winkhart, yes; Barton, yes; Goff, yes; Douglas, yes. Motion carried.

- 18.151 Moved by Barton, seconded by Goff, to accept with appreciation the donation from Dad's Car Care Center Inc, Canton, Ohio, of a Par T Golf Simulator – Double Eagle 2000 (original value \$44,000 – current value \$6,000), as presented.

Barton, yes; Goff, yes; Gindlesberger, yes; Winkhart, yes; Douglas, yes. Motion carried.

- 18.152 Moved by Winkhart, seconded by Barton, to authorize the following field trip per its tentative schedule and final approval of the Superintendent, as presented.

The Speech and Debate Team, along with head coach Ben McGugin, and assistant coaches LaRinda Johnson, Brandon Mader and Megan Rea, will travel to Sylvania High School, in Sylvania, OH on January 11-12, 2019 to compete in the Speech and Debate Tournament. The field trip is funded by the booster club and the students.

Winkhart, yes; Barton, yes; Gindlesberger, yes; Goff, yes; Douglas, yes. Motion carried.

- 18.153 Moved by Gindlesberger, seconded by Barton, to grant an extension to the unpaid leave of absence for Jennifer Bara retroactive to November 12, 2018 and ending approximately November 30, 2018 to continue to complete training for a full-time position at U.S. Acute Care, as presented.

Gindlesberger, yes; Barton, yes; Goff, yes; Winkhart, yes; Douglas, yes. Motion carried.

- 18.154 Moved by Winkhart, seconded by Gindlesberger, to grant child care leave to Julie Mottice for the remainder of the 2018/2019 school year beginning November 26, 2018 as presented.

Winkhart, yes; Gindlesberger, yes; Barton, yes; Goff, yes; Douglas, yes. Motion carried.

- 18.155 Moved by Barton, seconded by Goff, to adopt the following resolution:

**Employment Resolution for Supplemental Contracts
(Non-Teaching Staff)**

WHEREAS, the Board has posted the position(s) listed below as being available to employees of the District who hold teaching licenses or certificates, and no such employee who is qualified to fill the position has applied for, been offered and accepted such position; and

WHEREAS, this Board then advertised the above position(s) as being available to any individual with such a license or certificate who is qualified to fill it and who is not employed by the Board and no such person who is qualified to fill the position has applied for, been offered and accepted such position; and

BE IT RESOLVED, that the following non-licensed, non-certified person(s) be employed for a one-year personal service contract as indicated pending completion of all legal requirements.

BE IT FURTHER RESOLVED, to non-renew the personal service contract(s) at the conclusion of the 2018-2019 contract year of the following personnel as recommended by the Superintendent, and direct

the Treasurer to advise them by letter of the Board's intention to non-renew the contracts at the conclusion of the 2018-2019 contract year.

Ross Vukovich- Varsity Baseball Assistant- 3.67% (1/3 of full contract)
 Rob Arnold- Varsity Baseball Assistant- 3.67% (1/3 of full contract)
 Tyler Eagon- Varsity Baseball Assistant- 3.67% (1/3 of full contract)
 Lawrence Andreff- Varsity Baseball Assistant- 3.67% (1/3 of full contract)
 Brent Solinger- Varsity Baseball Assistant- 3.67% (1/3 of full contract)
 Tom Yingling- Varsity Baseball Assistant- 3.67% (1/3 of full contract)

Barton, yes; Goff, yes; Gindlesberger, yes; Winkhart, yes; Douglas, yes. Motion carried.

- 18.156 Moved by Goff, seconded by Winkhart, to employ the following certificated personnel for the 2018-2019 contract year as recommended by the Local Superintendent; to employ the following classified personnel for the 2018-2019 contract year as recommended by the Local Superintendent; and to direct the Treasurer to send salary notices to these persons with salaries according to the adopted salary schedule or stipends and pending completion and return of all necessary documents including an acceptable B.C.I. record, where applicable:

Certified Employees

One Year Limited Athletic Supplemental Contract 2018/2019

James Wertz 7th & 8th Grade Boys Basketball Coach (11%)
 James Pawlyk 7th & 8th Grade Track Coach (7.33%) (2/3 of full contract)

Classified Employees

One Year Limited Contract 2018/2019

Katherine Heck Secretary (8 hrs; 220 days; effective 11/7/18)
 Cathy Jarrell Bus Driver (1.75 hrs; 190 days; effective 8/14/18) **rehired retiree*

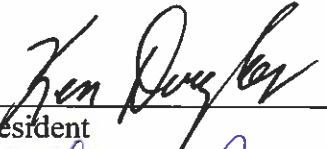
Goff, yes; Winkhart, yes; Barton, yes; Gindlesberger, yes; Douglas, yes. Motion carried.

- F. The next board of education meeting is scheduled for Tuesday, December 18, 2018 at 5:00 pm at Amherst Elementary.
- G. During the second hearing of visitors, no one wished to address the Board.


- 18.157 Moved by Barton, seconded by Goff, to adjourn into executive session at 5:45 pm to consider the employment of a public employee and to discuss details relative to the security arrangements and emergency response protocols for the board of education.

Barton, yes; Goff, yes; Gindlesberger, yes; Winkhart, yes; Douglas, yes. Motion carried.

- H. The meeting reconvened at 6:03 pm and adjourned at 6:05 pm.



 President



 Treasurer

