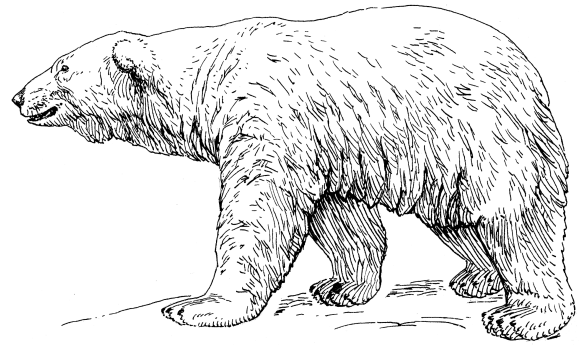


# **For Your Information**



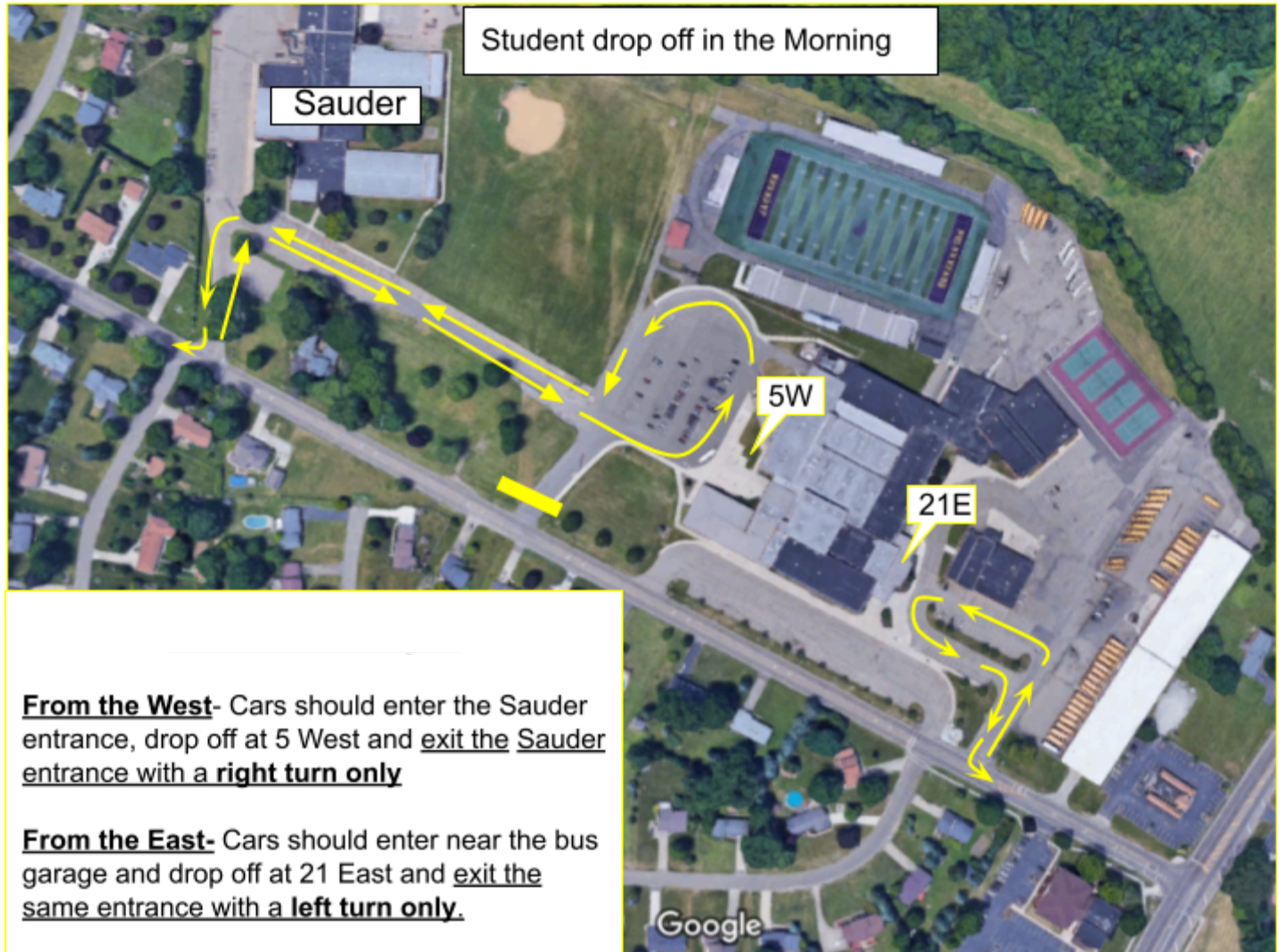
**Parents:**

**For Your Information (FYI) is an informational packet that includes the following items:**

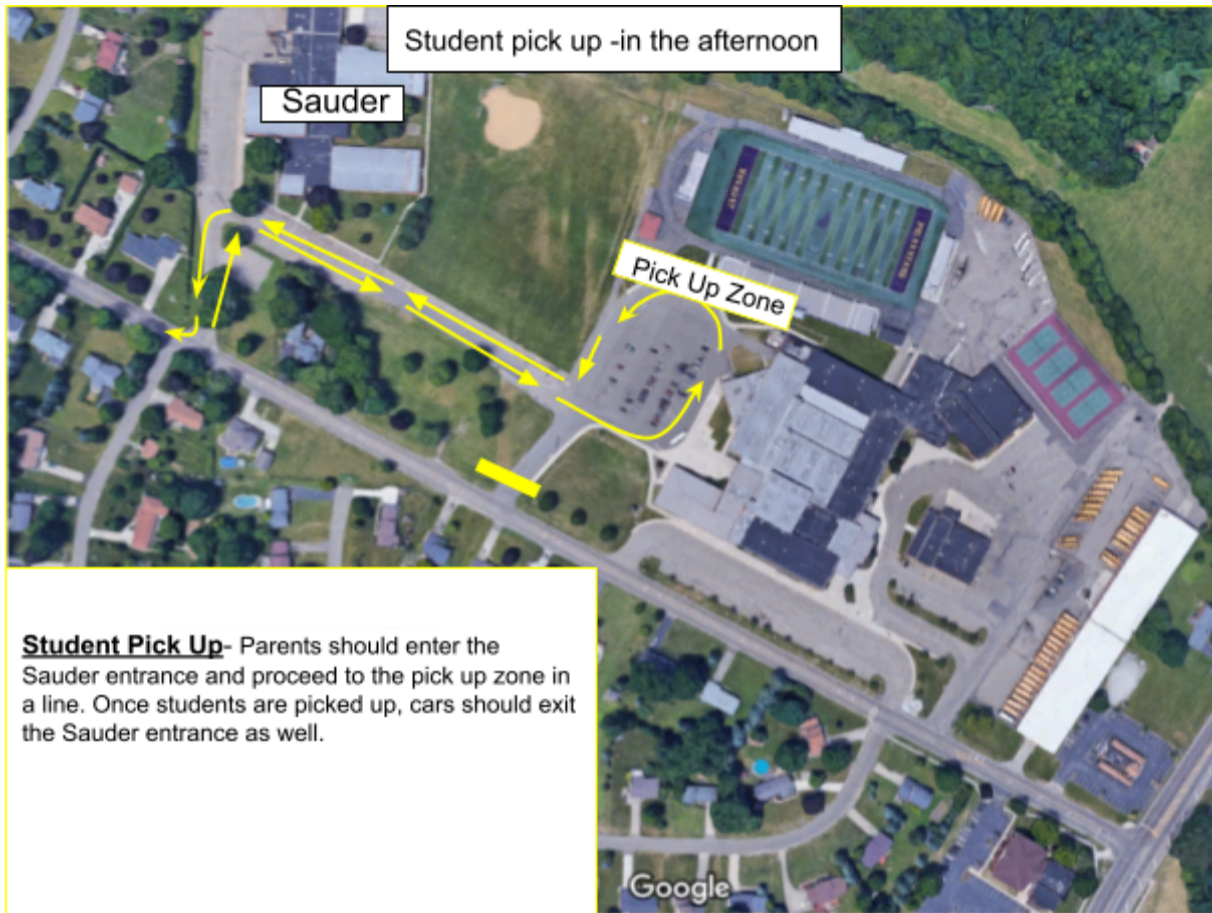
- 1. Student Pick up and Drop off**
- 2. Polar Bear FAQ's**
- 3. Daily Bell Schedule**
- 4. Problem-solvers-“who to call”**
- 5. Our web address and instructions**

**[www.jackson.stark.k12.oh.us](http://www.jackson.stark.k12.oh.us)**

## Student Drop OFF- In the Morning



Students may be dropped off beginning at 7:15am. Once in the building, students should report to the area designated by an adult. (Gold Gym, White Gym, Etc.) Students eating breakfast may report to the cafeteria.



## Student Pick up -in the afternoon

Students should be picked up at the end of the day at dismissal at 2:50pm. Parents should enter the Sauder entrance and pull to the pickup zone near the entrance to the football stadium. Parents should exit the Sauder entrance also.



## Polar Bear FAQ's



Parents,

The transition to 6<sup>th</sup> grade can be a very new and exciting time, but it also can be a time when we have many questions. We have compiled a “survival” guide to help you with some of your frequently asked questions

What do I do when.....

My child is sick in the clinic?

My child needs an early dismissal?

My child is absent or needs absent work?

I need to drop my student off during school hours? Before/after?

My child has meds?

My child is going on vacation?

We need forms?

I need to know about school events?

I need to know about deadlines?

State Testing?

Cafeteria/Menu prices?

Calendar?

Bus Pass?

### **Clinic-sick or injured child**

If your student is ill and needs to be picked up from the clinic: Please call the Main office and ask for the clinic. Our clinic representative will meet you with your student,(please bring your Picture ID) and parents can sign the student out of school at that time.

## **Early Dismissal**

If your student needs an early dismissal, **please write a note stating:**

**The student's name (printed), 1<sup>st</sup> period class, the date, the reason for the early dismissal, and parent/guardian signature.** Your student will get a pass for the early dismissal from his/her 1<sup>st</sup> period teacher to leave at the stated time, and then your student should take the parent note to the attendance office. Your student will arrive in the office at the stated time for the early dismissal.

## **Absent/absent work needed.**

If your student is going to be absent, please call the middle school to let us know by **8:00 A.M.**, at 330-830-8034. Please state the child's name and their symptoms (required by the health dept.) and how long he/she may be out.

## **Absent work**

For students who are absent, students should check the teacher Polaris pages for missed work.

## **Student drop off and pick up**

### **Pick up**

If you need to pick up your student **DURING school hours**, please pick them up at entrance #1. (Main Office)

As long as your child has turned in an early dismissal note, you do not need to sign them out.

Upon return, you will need to sign your student back in.

If you need to pick up your student **AFTER school** (after 2:50), enter the Sauder entrance and proceed in a line to the pick up Zone (near the football stadium). Once students are picked up, parents should exit the Sauder entrance also.

### **Drop off**

Students may be dropped off beginning at 7:15 a.m. on either the East side (Bus Garage) by entrance #21E or the West side (Sauder side) by entrance #5 West.

From the East: Parents should enter near the bus garage and electronic sign and pull around to drop off near 2 East. Students will enter the school through 2 East or 21 East. Parents will exit the parking lot the same way with a **LEFT TURN ONLY**.

From the West: Parents should enter through the Sauder elementary school entrance and pull around to the 5 West entrance and drop off. Parents should exit through the Sauder entrance as well and may exit with a **RIGHT TURN ONLY**

## **Medicine**

If your student needs to take medicine during the school day whether for a short period of time or all year, Parents should do the following:

1. Fill out a medicine form <https://www.jackson.stark.k12.oh.us/Page/643> and return it to the Middle School with your child's medicine.

2. ***Caution: Parents or Guardians are the only people allowed to transport medicine to the clinic. Students are not allowed to transport or possess medicine on the school bus or school grounds. If students are found to have medicine in their possession, disciplinary consequences may result.***

## **Vacation**

If your student will be going on vacation, he or she may request school work to be completed while away. However any school work requested prior to vacation is due **ON THE DAY THE STUDENT RETURNS.**

Parents should send a note into the attendance office **3 days prior to the student's last day.**

## **Forms-First Day Forms**

Parents will receive an email with a snapcode to access their child's forms. The snapcode is like the key to each child's first day forms for the school year.

This is an online process, so please be on the lookout for that email coming your way. If you do not receive this code by Aug. 16th, please call JMMS

If you need computer access, please call the Main Office to set up an appointment.

## **Information on school events/Deadlines**

Parents can find information on school events by clicking on the parents tab on our web page and signing up for parent email for the daily announcements/Principal's newsletter

## **Cafeteria/Menu Prices**

Our Lunch Menu can be viewed or printed out by accessing this link:

<https://www.myschoolmenus.com/instance/308/district/328>

Price for lunch is \$3.75. Milk is \$.50. Ala carte menu items can be purchased also.

Breakfast may be purchased for \$2.50

## Calendar

Our school calendar can be found on our district website at:

<http://jackson.stark.k12.oh.us/> and click on "Calendar" tab

## Bus Pass

In order to continue with COVID protocols on our buses, we **will not be accepting bus passes this school year.**

JMMS Daily Bell Schedule	
1	7:50 - 8:31
2	8:34 - 9:15
3	9:18 - 9:59
4	10:02 - 10:43
5	10:46 - 11:27 (6th Grade Lunch)
6	11:30 - 12:11 (7th Grade Lunch)
7	12:14 - 12:55 (8th Grade Lunch)
8 (Polar Time)	12:58 - 1:22
9	1:25 - 2:06
10	2:09 - 2:50

## PROBLEM-SOLVERS AT JACKSON MEMORIAL MIDDLE SCHOOL

*If you have a problem or concern in regard to any of the following areas, please contact the person or office indicated below:*

PROBLEM	PROBLEM-SOLVER
Assemblies	Attendance/Main Office
Athletics	Athletic Director (Athletic Office)
Bus Concerns	Attendance Office/Transportation Dept.
Building Use	Athletic Office/Faculty Manager
Class Schedule	Counselor
Credit Attendance for a 8 <sup>th</sup> Grade Math/World Language	Classroom Teacher/Counselor
Discipline Problems	Classroom Teacher or Assistant Principal
Early Dismissal	Attendance/Main Office
Extended Absence From School	Attendance/Main Office
Free and Reduced Lunch	Food Services
Harassments/Threats/Bullying	Counselor, Assistant Principal, Principal, Teacher, School Resource Officer
Homework Request	Attendance Office
Lockers	Attendance/Main Office
Lost and Found	Student Services/Clinic
Report Card (Distribution) Questions	Student Services
Report Card (Grade) Questions	Student Services
School Fees and Fines	Attendance/Main Office
Social Security	Student Services
Student I.D.	Learning Commons
Standardized Tests	Counselor
Stolen Property	Classroom Teacher, Assistant Principal
Textbooks	Classroom Teacher
Voter Registration	Student Services

If a situation arises and you are unsure whom to contact, please contact the Attendance/Main Office.



# Website Directions

## **For the Middle School Website**

1. Type in the address bar: <http://jackson.stark.k12.oh.us/>, this will access the Jackson District page.
2. Click on the “Schools” located tab at the top of the page
3. Scroll to “Jackson Memorial Middle School” and click on it
4. Use the “Quick Links” menu on the left hand side of the page or the yellow icons to access information.

## **For Home Access Center**

On the school webpage: Click on the yellow “Home Access Center” icon

## **For Daily Announcements by Email**

Not receiving Mr. Carter’s weekly emails? We can add you to the list. Please reach out to Lisa Tindel, Secretary, at [lm2jc@bearworks.jackson.sparcc.org](mailto:lm2jc@bearworks.jackson.sparcc.org)