

Jackson Local Schools
REQUEST FOR CONSENT TO EVALUATE TO
DETERMINE ELIGIBILITY UNDER SECTION 504

Jackson Local School District does not discriminate in its educational programs and activities on the basis of a student's disability. We will be convening a team of individuals to determine whether your child eligible as a student with a disability under Section 504. The definition of an individual with a disability under Section 504 is:

An individual has a disability under Section 504 that requires FAPE if he/she:

Has a physical or mental impairment that substantially limits one or more major life activities. Major Life Activities under Section 504 includes, but are not limited to, caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, communicating, working, and learning, or the operation of a major bodily function, including but not limited to, functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, or endocrine functions.

If your child is eligible, the Section 504 Team will then determine if there is a need for a Section 504 Plan. The Section 504 plan will document what regular or special education and related aids and services are needed to assure that your child's individual educational needs are met as adequately as the needs of students without disabilities.

Parents and students have specific rights under Section 504. These rights are summarized on the second page of this form.

The evaluation process will look at all areas of suspected disability and may include standardized individual assessments, observations, input from teachers, physical condition, social or cultural background, adaptive behavior, and relevant medical information. In order to complete individual standardized assessments and/or obtain medical information or conduct a medical evaluation as necessary and appropriate, we will need your consent. (Note: record review and collection of data reflecting your child's progress in school do not require written consent.) Please provide your consent for us to accomplish this evaluation by indicating your decision, providing your signature below and returning the bottom half of this form to:

Section 504 Contact Person

Building

Phone Number

PARENT CONSENT

Student's Name: _____

Date: _____

- I have received a written copy of the Section 504 Parent/Child Rights and Procedural Safeguards.
- Yes, I consent to having my child evaluated (*i.e.*, observations, individual standardized assessments and/or medical information) to determine whether he/she qualifies as a student with a disability under Section 504 and, if so, to determine if a Section 504 plan is needed to address regular or special education and related aids and services he/she needs to receive a free appropriate public education (FAPE).
- No, I do not consent to having my child evaluated through the use of individual standardized assessments and/or medical information or evaluation.

Parent Signature

Date

REQUEST FOR CONSENT TO EVALUATE TO DETERMINE ELIGIBILITY
UNDER SECTION 504

Section 504 Parent/Child Rights and Procedural Safeguards

1. Your child has a right to take part in and receive benefits from public education programs without discrimination based on a disability.
2. You have the right to receive written notice prior to any action by the district in regard to the identification, evaluation, or placement of your child.
3. Your child has a right to an evaluation prior to the development of an initial § 504 plan and any subsequent significant change in placement. Your child is eligible for a free appropriate public education under § 504 of The Rehabilitation Act of 1973 if the § 504 Team determines that your child has a physical or mental impairment that substantially limits one or more major life activities, including the provision of regular or special education and related aids and services that are designed to meet the individual educational needs of the student as adequately as the needs of students without disabilities are met and that are based upon adherence to Section 504's procedural requirements. Major life activities include, but are not limited to, caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, communicating, working, and learning, or the operation of a major bodily function, including but not limited to, functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, or endocrine functions.
4. The district shall consider information from a variety of sources, including (as appropriate) but not limited to aptitude and achievement tests, teacher recommendations, physical condition, social and cultural background, adaptive behavior, medical reports, student grades, progress reports, parent observations, anecdotal reports, and test scores when making eligibility, educational, and placement decisions under § 504.
5. Eligibility decisions must be made by a group of persons knowledgeable about your child, the meaning of the evaluation data, and the placement options.
6. If eligible as disabled under § 504, your child has a right to periodic reevaluations, generally every three years, before your child's placement is terminated or significantly changed, and if otherwise determined to be necessary.
7. Your child has the right to a free appropriate public education ("FAPE"), meaning the provision of education and related services without cost to the person with a disability or his or her parents or guardians except for those fees that are imposed equally on non-disabled students or their parents.
8. Your child has a right to access facilities, services, and activities that are comparable to those provided for non-disabled students.
9. You have the right to examine educational records of your child and obtain copies at a reasonable cost.
10. With respect to actions regarding the identification, evaluation, or educational placement of your child under Section 504, you have the right to notice, an opportunity to examine relevant records, an impartial hearing with opportunity for participation by you and representation by counsel, and a review procedure.
11. If you wish to challenge the actions of the district's § 504 Team in regard to your child's identification, evaluation, or educational placement, you should file a written grievance with the district's § 504 Compliance Officer **Barry Mason** at **Jackson Local Schools 7602 Fulton Rd. N.W. Massillon, Ohio 44646** within 10 calendar days from the time you received written notice of the § 504 Team's action(s). A hearing will be scheduled before an impartial hearing officer selected and appointed by the district and you will be notified in writing of the date, time, and place for the hearing.
12. If you disagree with the decision of the impartial hearing officer appointed by the district, you have a right to a review of that decision by a court of competent jurisdiction.
13. You have a right to file a complaint with the United States Department of Education Office for Civil Rights (OCR) at any time. OCR may be contacted at 600 Superior Avenue, East, Suite 750, Cleveland, Ohio 44114-2611.