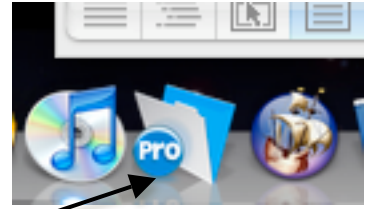Accessing Filemaker Pro 9 for Special Ed (Macintosh - Home)
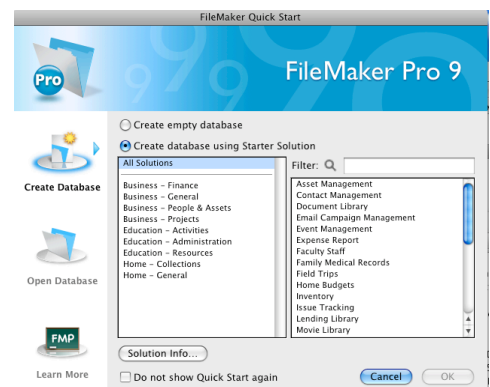
To access the Special Ed Databases with Filemaker Pro 9.

1. When logged into the computer open Filemaker Pro. In most cases you should see a Filemaker Pro Icon in the dock. If you do not see an icon in the dock look for "Filemaker Pro" under "Applications" in the sidebar of a finder window. If it is not available under Applications then Filemaker is not installed on that Mac. Locate a Computer on which it is installed or create a tech request (http://intra.polarbear.net/helpdesk) to request that it be installed.
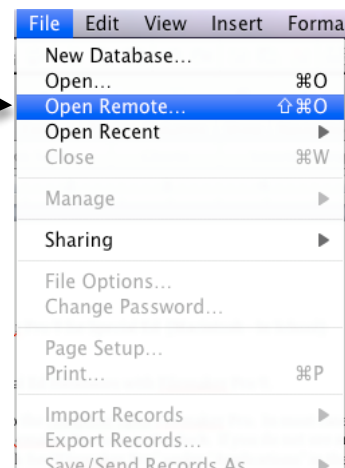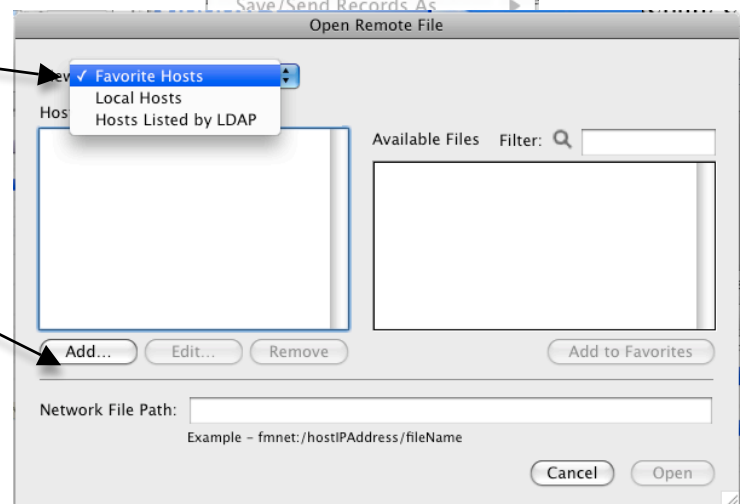
2. If the "Filemaker Quick Start" window opens up close this window by clicking cancel.

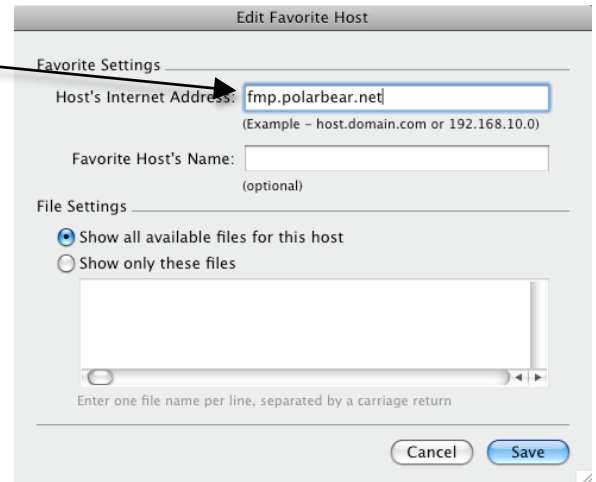3. Select "Open Remote" from the File Menu

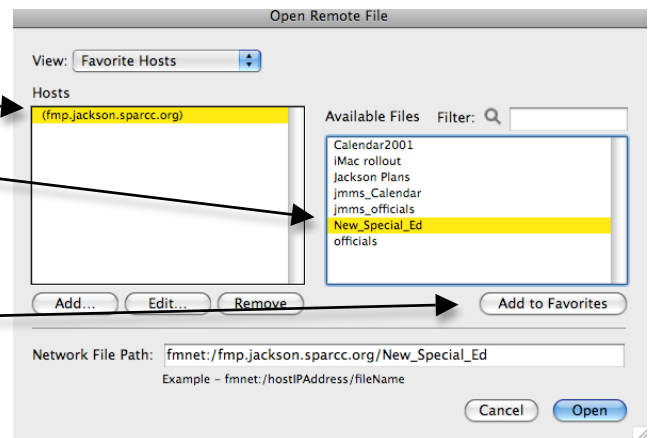4. In the window that appears select "Favorite Hosts" from the pop-up menu

5. Click on add…

6. In the following window type **fmp.jackson.sparcc.org** under "Host's Internet Address:" then click on "Save"

Edit Favorite Host

Favorite Settings

Host's Internet Address: fmp.polarbear.net

(Example – host.domain.com or 192.168.10.0)

Favorite Host's Name:

(optional)

File Settings

● Show all available files for this host

○ Show only these files

Enter one file name per line, separated by a carriage return

Cancel   Save

New 2009-2010

7. You should now return to the following window. Under Hosts: click on **fmp.jackson.sparcc.org**

then select **"New_Special_Ed"** from the list of available Files.

You may click on "Add to Favorites" make it easier to reconnect.

Open Remote File

View: Favorite Hosts

Hosts

(fmp.jackson.sparcc.org)

Available Files   Filter:

Calendar2001
iMac rollout
Jackson Plans
jmms_Calendar
jmms_officials
New_Special_Ed
officials

Add...   Edit...   Remove   Add to Favorites

Network File Path: fmnet:/fmp.jackson.sparcc.org/New_Special_Ed

Example – fmnet:/hostIPAddress/fileName

Cancel   Open